



Environment Assessment and Management Plan

The Environment Assessment and Plan sets out the environmental risks and issues associated with the product or service being provided and how the risks and issues will be minimised and managed.

This template provides an outline of some of the elements that should be covered in the development of an Environmental Assessment and Management Plan ('Environment Plan').

In undertaking the Environmental Assessment and Management Plan regard should be had to:
AS/NZS ISO 14001:1996 Environmental Management Systems – Specification with guidance for use;
AS/NZS ISO 14004:1996 Environmental Management Systems – General guidelines on principles, systems and supporting techniques;
AS/NZS ISO 14040:1998 Environmental management-Life cycle assessment- Principles and framework; and
AS/NZS ISO 14041:1999 Environmental management-Life cycle assessment – Goal and scope definition and inventory analysis.

Company:	Total Peripheral Supplies
Company contact:	David Gillies
Contact details: Ph: 03 9545 1266	Email: admin@tpsonline.com.au
Contract Title/Job Number:	
Start Date:	End Date:
Contact details Ph:	Email:



Environment Assessment and Management Plan

Element	Description	Comments/ Supporting Documents
1. Scope of Work		
Describe in broad terms the scope of activities performed under the contract		
2. Major Work Activities		
Describe each element of the activities performed under the contract		



Environment Assessment and Management Plan

3. Environmental management process			
3A. Identification of environmental impacts	3B. Impact Significance	3C. Controls Developed	3D. Improvement Opportunities
<p>For each work activity, list the associated environmental impacts including</p> <ul style="list-style-type: none"> ▪ Resource use ▪ Energy use ▪ Greenhouse ▪ Water use ▪ Land transformation ▪ Hazardous materials/ substances ▪ Emissions to air ▪ Emissions to water ▪ Waste generation 	<p>For each of the environmental impacts identified determine the level of significance (use a rating scale from low to high).</p> <p>Assessment can be facilitated by considering the following:</p> <ul style="list-style-type: none"> ▪ scale of the impact (local/ global) ▪ severity of the impact ▪ probability of occurrence ▪ duration of impact ▪ potential regulatory and legal exposure ▪ concerns of interested parties ▪ effect on public image of the organisation 	<p>Describe the 'controls' that have been developed to minimise and manage the impacts</p> <p>Include systems, procedures / work instructions related to the identified impacts</p>	<p>Describe any 'controls' that have not been developed that would assist to minimise and manage the impacts</p> <p>Describe any other initiatives that could be undertaken to minimise or manage the impacts</p>



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Element	Explanation	Comments/Supporting Documents
4. Improvement Opportunities		
	<p>Summarise the improvement opportunities identified above</p> <p>For each improvement opportunity include timeframe for development and/or implementation</p>	<p>Name, title and contact details of company representative with responsibility for developing and/or implementing improvement opportunity</p> <p>Provide copy of organisational chart highlighting chain of accountability</p>
5. Induction & Training		
	<p>Describe environmental information included in induction and training. including frequency, type of training and qualifications of trainer(s)</p>	<p>For Example</p> <p>Documentation including:</p> <ul style="list-style-type: none"> • Induction course covering <ul style="list-style-type: none"> -Environmental law and Environment Policy -Environment procedures and work practices • List of relevant training that has or will be provided
6. Incident Management		
	<p>Name, title, and contact details for the person to whom environmental incidents are reported.</p> <p>Please describe the environment incident resolution procedure to be used</p>	<p>For Example</p> <ul style="list-style-type: none"> ▪ Provide organisation structure ▪ Provide roles and responsibilities of the liaison person ▪ Provide a copy of the environment issue and incident resolution procedure ▪ Provide copie(s) of proforma reporting template